

FINAL INTERNATIONAL UNIVERSITY
STUDENT INTERNSHIP DIRECTIVE

Basis

Article 1 - This Directive has been prepared in accordance with Article 44 of the Law on Higher Education No. 2547 and the provisions of Final International University Education, Examination and Success Regulation.

Purpose

Article 2 - The purpose of this Directive, is to regulate the procedures and principles related to the internships conducted to improve the professional knowledge and skills of the students.

Scope

Article 3 - The provisions of this Directive regulate the student internships of units with internship requirements affiliated to Final International University, with the exception of the Faculty of Pharmacy, Dentistry and Medicine.

Definitions

Article 4 – In this Directive the following terms refer to:

- a) University: Final International University,
- b) Senate: The Senate of Final International University,
- c) Unit: Faculties, schools, vocational schools and institutes within the framework of Final International University,
- d) Dean / Director: Heads of faculties / institutes, schools, vocational schools,
- e) Internship Placement: Refers to the local and international institution/organization where the student is doing an internship.

Duration and Stages of Internship

Article 5 - The term and duration of the internship are specified by the relevant unit in accordance with the principles established by the Senate. However, the internship period cannot be less than thirty working days for vocational school students in vocational and technical education fields and less than twenty working days for students of other units.

Article 6 - The start and end dates of the internship are determined by the authorized boards of the relevant units.

Internship Placement

Article 7 - Students conduct their internships in local or international public/private institutions where their profession is practiced.

Attendance Requirement

Article 8 - Attendance to the internship is compulsory. Absent days due to a valid excuse need to be compensated at a later date. However, the number of excused days cannot exceed 10% of the total internship period.

Article 9 - If the student has a valid excuse, the internship is postponed to the following semester.

Implementation of the Internship

Article 10 - The details of how to determine the internship places of the students and how to conduct the internship are specified in the internship directive /file of the relevant department. At least two weeks before the start of the internship, the internship places determined are announced by the University and / or the internship places found by the student are approved by the relevant department. For this purpose, the units provide the internship forms/documents to the students.

Rules that students will follow

Article 11 - During the internship, students must comply with the working principles of the institution where they are interned and the provisions of Final International University Student Discipline Regulation.

Supervision and Evaluation of the Internship

Article 12 - The relevant departments may carry out the necessary audits for the execution of the internship in accordance with the purpose and rules.

Article 13 - For a student to be considered successful in an internship, at least a score of 60 out of 100 must be obtained. Internship evaluation results are indicated as successful/unsuccessful and/or letter grades.

Enforcement and Execution

Force

Article 14 - This Directive shall enter into force on the date of approval by the Board of Trustees of Final International University following the decision of the Senate.

Executive

Article 15 - The provisions of this Directive are executed by the Rector of Final International University.