

# **FINAL INTERNATIONAL UNIVERSITY**

## **REGULATION ON THE ADVISORY AND COORDINATION UNIT OF STUDENTS WITH DISABILITIES**

### **Aim**

Article 1. The aim of this regulation is to facilitate the learning of students with disabilities and students who need special support, need to study for a certain period of time through exchange programs to take the necessary measures to regulate the procedures and principles related to the work of the 'Students with Disability Counseling and Coordination Unit.' established at 'Final International University.'

### **Scope**

Article 2- (1) This regulation covers the provisions regarding the structure, functioning, duties and responsibilities of the Final International University 'Students with Disability Counseling and Coordination Unit.'

### **Basis**

ARTICLE 3- (1) Final International University Disabled Students Counseling and Coordination Unit, with the 15th article of the Law on Disabled People dated 01/07/2005 and numbered 5378, dated 14/08/2010 prepared on the basis of the 11th article of the Higher Education Institutions Disabled Counseling and Coordination Regulation published in the Official Newspaper numbered 27672.

### **Definitions**

ARTICLE 4- (1) In this Regulation, the; a) Unit: A unit created by coordinating teaching staff appointed by the Rector of Final International University, specializing in the field of persons with disabilities or specializing in areas close to the field of special education.

b) Disabled: Those who have difficulties in adapting to social life and meeting their daily needs due to the loss of their physical, mental, spiritual, emotional and social abilities at various degrees for any reason, congenitally or subsequently, and who need protection, care, rehabilitation, counseling and support services and who are in need of this situation must certify it with a health board report.

c) Coordinator(s): The Coordinator(s) of the 'Students with Disability Counseling and Coordination Unit' are appointed from the academic staff by the Rector of Final International University to coordinate the work of the unit.

d) Rector: The Rector of Final International University,

e) University: Refers to Final International University.

## **PART TWO**

### **Structuring and Working Principles of the Unit**

#### **Unit Structure**

ARTICLE 5- (1) The unit is headed by and under the responsibility of a vice-rector responsible for education and training; administrative units related to coordinating lecturers or assistants specializing in the field of disabled people or specializing in areas close to the field of special education, the faculty consists of directors or academic personnel appointed by schools and institutes. The Head of the Unit and its members are elected and appointed by the rector of the University.

#### **Working Procedures and Principles of the Unit**

ARTICLE 6- (1) At the beginning of each semester, spontaneously and, if necessary, at the date determined by the responsible vice-rector, he/she convenes on a summoned basis and develops projects in accordance with the tasks of the unit, makes decisions on regulations and oversees applications.

## **PART THREE**

### **Duties of the Unit**

ARTICLE 7- (1) Duties of the unit; a) While the students with disabilities enrolled in the university continue their education; to identify the obstacles they may encounter, to take precautions and to produce solutions by making the necessary arrangements, to take the measures to overcome and offer solutions to eliminate them and also make the necessary arrangements.

b) In order to organize educational programs in such a way as to increase the academic, physical, psychological and social accessibility, to take decisions on both ensuring the arrangement of the educational environment, supplying equipment, preparing special course materials, creating suitable education, research and accommodation environments for students with disabilities studying at the university.

c) To ensure measurement and evaluation of all students in a manner that is fair and accurate for ensuring equality of opportunity to make a meaningful and training process for students with disabilities; students with disabilities for the examination of time, space, materials, and companion according to differences arising from the nature of the obstacles to take the necessary measures, if necessary, to inform the relevant parties to make arrangements for in-service training seminars.

ç) To participate in events such as meetings, panels, conferences, publications aimed at increasing the level of awareness of students studying at the university about disability.

d) To provide consultancy services for teaching staff on the characteristics, needs of students with disabilities studying at the university, educational arrangements that can be made for these students, to prepare publications, to participate in informative activities.

e) Preparing programs and projects for students with disabilities.

- f) Working in cooperation with Disabled Student Units of other universities, local government units, non-governmental organizations.
- g) To prepare and deliver the working program of the unit, to prepare the annual budget draft and the annual activity report and to submit them to the vice-rector to whom it is affiliated.
- ğ) the law on the side of the unit tasks and activities oriented towards areas of publications, documents, and information communication with the wishes and problems of students with disabilities studying in university that allows you to create a web page allowing communication with the relevant unit.
- h) To follow up employment opportunities on behalf of students with disabilities and to inform them.

#### **PART FOUR**

##### **Enforcement and Execution**

ARTICLE 8- (1) The provisions of the relevant laws and regulations apply to the issues not covered by this Regulation.

ARTICLE 9- This Regulation comes into force on the date approved by the Board of Trustees of Final International University following the decision of the Final International University Senate.

ARTICLE 10- The provisions of this Regulation are executed by the Rector.